

NOTICE OF MEETING AND AGENDA

April 27, 2022, 10:00 a.m. Eastern Time

Indiana Archives and Records Administration

Meeting Location: Indiana Government Center South, Conference Center Room D

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. ROLL CALL

III. DATE OF NEXT MEETING – May 25, 2022 at 10:00 a.m.

IV. APPROVAL OF MINUTES – February 23, 2022

V. DIRECTOR'S REPORT – Chandler Lighty, Executive Director

VI. OLD BUSINESS

1. Mailbox Retention Policy

VII. RECORDS RETENTION AND DISPOSITION SCHEDULES (Action needed)

1. Department of Labor: Occupational Safety Standards Commission
2. Department of Labor: Wage and Hour Division
3. Department of Labor: Bureau of Youth Employment (*formerly Division of Child Labor*)
4. Department of Revenue: Tax Administration

VIII. NEW BUSINESS

1. Re-adoption of 60 IAC 2.

IX. MEETING ADJOURNMENT